



IQAC Plan of Action & Action-taken Report: 2021-22

IQAC Action Plan as per 'resolutions adopted in the meetings' for the Academic Year 2021-22 & Action-taken Report

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S.No.	Details of Plan	Action-taken Report/ Implementation
1.	Administration & governance	1. Meeting with Faculties & Office Staff for UG to ensure transparency in Admission Process. (03.07.2021)
	Academic Activities	1. Seminar on the occasion of Hindi Diwas- 2021 on the theme: ' Bhartiya Sanskriti ki Pehchan-Hindi '; in collaboration with Deptt. of Hindi (14.09.2021) 2. Extramural Lecture on ' Language, Literature & Modern Indian Society '- Resource Person: Dr. Baidynath Labh, V.C., Nav Nalanda Mahavihar, Bihar (25.09.2021) 3. Extramural Lecture on ' Education as an Interdisciplinary Experience: Perspective from Design '. Resource Person: Dr. Mihir Bhole, National Institute of Design, Ahmedabad (28.02.2022)
	Online academic activities-	1. Webinar on ' Gandhism: Past, Present and Future ' on the occasion of Gandhi Jayanti-2021 2. Webinar on ' Netaji Subhash Chandra Bose: The Icon of Courage & Confidence ' (23.01.2022) 3. Webinar on ' Human Values in the Teachings of Lord Mahaveer & Ambedkar ' (14.04.2022) 4. Webinar on ' Relevance of Buddhism in Modern Times. ' (16.05.2022) 5. Webinar on ' Yoga: Its Relevance in Today's World ' (21.06.2022)
	Environment and Sustainability	1. International Earth Day- 2022: i. Plantations ii. Cleaning the Campus to make it plastic-free ii. Wrokshop on ' Environmental Sustainability & Swachhha Bharat Abhiyan ' (22.04.2022)



		<p>2. C.I.A. for PG Sem.-I, Departments</p> <p>ii. Swachchha Bharat Abhiyan for PG Sem.-I (7-9.05.2022)</p> <p>3. World Environment Day-2022</p> <p>i.Plantations</p> <p>ii. Webinar on 'Sustainable Development for Human Existence' (05.06.2022)</p>
	Capacity/ Skills Building.	<p>1. Session for 'Power Point Presentation' by PG Sem-IV Students. (In different Departments) (28.08.2021)</p> <p>2. World Yoga Day- 2022</p> <p>i.Yoga Session (21.06.2022)</p>
	Cultural & Sports	<p>Cultural Programmes on:</p> <p>i. College Foundation Day-2021 (01.08.2021)</p> <p>ii. Azadi Ka Amrit Mahotsava (14.08.2021)</p> <p>Independence Day-2021 (15.08.2021)</p> <p>2. 'Rainbow-III:A Moment of Togetherness'- Annual Literary-cum-Cultural Programme by the Department of English (26.10.2021)</p> <p>3. The Republic Day-2022 Celebration:</p> <p>i. Flag hoisting & National Anthem</p> <p>ii. Vande Matram</p> <p>iii. Parade by NCC Cadets</p> <p>iv. Judo Karate (26.01.2022)</p> <p>4. Panel Discussion on the occasion of International Women's Day-2022</p> <p>2. Felicitation of the Winners in State level Youth Festival</p>
	Outreach activities	<p>1. Programme in the Auditorium to felicitate Indo Tibetan Border Police team on expedition on Cycle from Arunachal Pradesh to Delhi as part of 'Azadi ka Amrit Mahotsava' (07.09.2021)</p>
	NCC	<p>1. Written Test & Height Measurement for selection of Cadets for newly constituted NCC Unit at R. N. College, Hajipur (06.10.2021)</p>
	Collaborations	<p>1. Declamation Speech Competition organized in collaboration with Nehru Yuva Kendra, Hajipur (15.12.2021)</p> <p>2. Webinar on 'Human Rights: Meaning & Significance in Modern Science' (as part of</p>



		<p>requirements of AECC/ AEC)for PG students)- Resource Person- Dr. Ravindra K. Verma, Secretary, IIPA, Bihar (30.01.2022)</p> <p>3. Webinar on 'Semiconductor Devices and Their Applications'; Organized by Deptt. of Physics in Collaboration with Zakir Hussain Delhi College (D.U.) (10.02.2022)</p> <p>4. District Level Youth Convention, in collaboration with the Nehru Yuva Kendra as part of 'Azadi ka Amrit Mahotsav'. Themes: i. Preamble to Indian Constitution ii. Fundamental Duties iii. Azadi Ka Amrit Mahotsav iv. Challenges before the Youth (15.03.2022)</p>
	Infrastructure Augmentation	<p>1. Inauguration of newly constructed Science Block with RUSA Grants- Dr. Rekha Kumari, Director, Higher Edu.Bihar; Dr. Ravindra Kumar, Pro V.C., B.R.A. B.U. Muz</p> <p>ii. Seminar on 'Requisite Infrastructure for Enhancing GER in Higher Education (30.04.2022)</p>

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S.No.	Details of Plan	Action-taken Report/ Implementation
1.	Initiatives for 'Students Support' in view of Nation-wide lockdown	1 Online Meeting of Faculties on the policy to continue ' Online Teaching '. (03/07/2020) 2. Online Meeting for 'Modalities for PG Admission & Form-Filling'. (07-9/10/2020) 3. Workshop on ' Online Feedback from Students '. (15/10/2020) 4. Collection of Online Feedback from PG Students by each Department individually (15-16/10/2020) 5. Induction Meet (Online) for New PG Batch (All Departments separately) 6. Online Viva Voce for PG students (24-26.11.2020) 7. Online Meetings of College Staff, Faculties (11.12.2020) 8. Workshop on ' Protocols for Commencing Offline Classes on the Campus ' (04.01.2021) 9. Online Meeting of BUTA Unit and Non-teaching employees was held to discuss the problem of rapid spread of covid-19 in the light of B.R.A. B. U. Muz. Memo No 8782 date 10 th April 2021 (12.04.2021) 10. Workshop for Non-teaching Employees to Impart Computer & Online Skills. (13.04.2021) 11. Workshop for Class representatives on ' Protocols & Norms for Online Classes ' (13.04.2021) 12. Workshop of online Teaching / Preparing/uploading ' e-Contents' (01.05.2021) 13. Online Students Satisfaction Survey- All PG Departments. (3-4.05.2021)
2.	Online academic activities- Webinars and Workshops	1. National Webinar on ' Managing Mental Well- being ' (12.07.2020) 2. Webinar on Teachers' Day- 2020- Theme: ' Education must Provide Guarantee for Employment ' (05.09.2020)



		<p>3. National Webinar on 'Gandhi and Today's World' on the occasion of Gandhi Jayanti (02.10.2020)</p> <p>4. National Science Day Webinar on 'Future of science and technology: Its Impact on Education, Skills and Work' (28.02.2021)</p> <p>5. Webinar on the occasion of Bihar Divas on the theme 'Resurgent Bihar' (22.03.2021)</p> <p>6. World Environment Day- National Webinar on the theme 'Gandhi and Sustainable Development' (05.06.2021)</p> <p>7. Webinar on the topic Lok Sangeet: Jan Jeevan ka Pran' reputed folk singer and teacher Smt. Mudita Mishra's address followed by folk songs by teachers and participants. (12.06.2021)</p> <p>8. Workshop on 'Protocols' to be followed while attending the workshop on 'Research Methology' (18.06.2021)</p> <p>9. Workshop on 'Research Methodology'; Conducted by reputed academic and scientist Professor P. C. Trivedi.</p>
3.	Capacity and Skills Development	<p>1. Joint Session on 'Romanticism & Literature' (11.07.2020)</p> <p>2. Joint Session on 'Time Management & Study Techniques' (18.07.2020)</p> <p>3. Joint Session on 'First Impression Lasts: Importance of Body Language' (25.07.2020)</p> <p>4. Joint Session on 'Challenges of Modern Age'. (08.08.2020)</p> <p>5. Joint Session on 'Sustainable Development Goals'. (26.09.2020)</p> <p>6. 'Online Quiz (Departments conducted individually) (17.10.2020)</p>
4.	Off-line activities on the campus-Academic.	<p>1. Seminar on 'Impact of Electoral Process on Higher Education Campus Life' (17.12.2020)</p> <p>2. Workshop on 'Entrepreneurship for a Creative Career' in Collaboration with Atal Incubation Centre, Patna</p> <p>2. MoU with AIC, Patna to setup an 'Incubation Centre' at R.N. College (12.03.2021)</p>



5.	Off-line activities on the campus-Infrastructure.	<p>1. 'Foundation Stone Lying Ceremony' for the construction of a New Science Block (12.12.2020)</p> <p>2. Automatic Curtain provided on the Stage in the Auditorium to facilitate Cultural Programmes (03.03.2021)</p>
6.	Gender Sensitization.	1. Panel Discussion on 'Women at the Centre-stage of life' on the occasion of International Women's Day (08.03.2021)
7.	Green Initiatives for environmental sustainability	<p>1. Van Mahotsava-2020,</p> <p>i. Plantations on the Campus</p> <p>ii. Provision of one more point of 'Ground Water Recharge System'</p> <p>iii. Renovation of Recycle- Point (2-5.07.2020)</p> <p>2. Field Work (Campus Cleaning) as part of 'Swachhh Bharat Abhiyan' for PG Sem.-I (01.02.2021)</p>

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IQAC Plan of Action & Action-taken Report: 2019-20

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S.No.	Details of Plan	Action-taken Report/ Implementation
1.	<ol style="list-style-type: none"> 1. Procuring the facility of e-Library on the Campus for students, researchers and faculties. This not only helped tide over the scarcity of funds for purchase of books & journals, but also facilitated 2. easy and quick access to quality study and research materials. 	<p>The facility of e-Library procured, and following activities were organized for its implementation:</p> <ol style="list-style-type: none"> i. Workshop on 'Activation & Resulting Benefits of e-Library'
	<p>Proposal to organize Seminars/ Conferences/ Workshops with the objective to integrate crosscutting issues relevant to 'Environment and Sustainability', 'Gender Sensitization' 'Human Values', etc. into the Curriculum</p>	<p>Seminars/ Conferences on the following themes were successfully organized and objectives were achieved by ensuring participation of Postgraduate students and Research Scholars:</p> <ol style="list-style-type: none"> i. Seminar on 'Reading as a Woman: Feminism in India'. ii. Seminar on 'Premchand ki Kahaniyan'. iii. Seminar on 'Gandhi and World Peace'. iv. National Conference on 'Recent Advances in Physical Sciences' NCRAPS-2019. v. Seminar on 'Initiatives for Environmental Sustainability & Swachhha Bharat Abhiyan'. vi. Panel Discussion on the occasion of International Mother Tongue Day. vii. Seminar on the occasion of Science Day on 'Science and Sustainable Development'. viii. Webinar on 'Corona, Literature & Society'. ix. National Webinar on the occasion of World Environment Day on 'Covid-19: Nature & Environment'. x. Webinar on 'Contextualizing Gender Issues'.
	<p>Proposal for initiatives of maintaining Green Campus.</p>	<p>Multi- pronged initiatives were made for a 'Green Campus' through</p> <ol style="list-style-type: none"> i. 'Ground Water Recharge System'. ii. Initiative to install 'Solar Panels



		<p>iii. 'Plantation drive.</p> <p>iv. 'Green Audit'</p> <p>v. ensuring simultaneously active participation of Postgraduate students in such initiatives as part of requirement of their courses (AECC-1 &2, AEC-1).</p>
	<p>Proposal to implement transparent and structured format of 'Continuous Internal Assessment' for Postgraduate students in all compulsory courses/ Papers.</p>	<p>Structured Format for making 'Continuous Internal Assessment' was implemented.</p>
	<p>Strategies to provide support and counselling to students in the wake of nationwide lockdown due to Covid-19 pandemic.</p>	<p>The following steps were taken :</p> <p>i. Quick and sensitive planning was implemented to commence online teaching.</p> <p>ii. Workshop on 'Online Teaching & Preparing e-Contents in the Wake of Covid-19 Pandemic'.</p> <p>iii. Workshop on 'Format & Preparation of e-Contents'.</p> <p>iv. Creation of a separate and dedicated "e-Contents" Tab on College Website.</p> <p>v. All faculties prepared e-Contents (about 2000) and uploaded them on College Website for the benefits of students.</p> <p>vi. Creation & launch of 'Google Drive' by Department of English to make available reading materials related to 'Film & Literature'.</p>
	<p>Proposal to organize activities and programs for inculcation of values and ethics in students and for their capacity building.</p>	<p>The following programs were organized:</p> <p>i. Celebration of College Foundation Day.</p> <p>ii. Van Mahotsava.</p> <p>iii. Independence Day.</p> <p>iv. Teachers' Day- 2019.</p> <p>v. 'Tarang' (Drama event'-I & II) at the University level.</p> <p>vi. Field Work (Campus Cleaning) as part of 'Swachchha Bharat Abhiyan'.</p> <p>vii. Cultural Programme on the occasion of 150th Anniversary of Gandhi Jayanti.</p> <p>viii. A Panel Discussion on 'Jal- Jeevan- Hariyali'.</p> <p>ix. A Panel Discussion on 'Women's Rights' on the occasion of International Women's Day.</p> <p>x. Cultural Programme on the occasion of 150th Anniversary of Gandhi Jayanti.</p> <p>xi. A Panel Discussion on 'Jal- Jeevan- Hariyali'</p>



	Proposal to organize Program for employability.	The following program was organized: i. Workshop on ' Effective Planning & Preparation for UGC-NET '
	To conduct outreach activities.	i. Joint Session of Community Children's Library'. As part of 'outreach programme' (Best Practices), Community Children's Library' has been revived, with procurement of interesting values-based story books (200 approx) out of voluntary contributions by the faculties. About 65 children from the nearby areas are the regular visitors. ii. Formation of Human Chain as part of ' Ek Bharat, Shretha Bharat '.

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IQAC Plan of Action & Action-taken Report: 2018- 19

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S.No.	Details of Plan	Action-taken Report/ Implementation
1.	Proposal to organize Workshop/ Training for students, teachers and Non-teaching employees for language / skills development.	<ul style="list-style-type: none"> i. 'Workshop on Communication Skills' was successfully organized for UG and PG students, with participation of about 150 students. ii. Inter-Department Debate competition on 'Girls are Girls & Boys are Boys' iii. Workshop on 'Life Skills'(PG Students) iv. Computer Training Programme for Non-teaching employees.
2	Proposal to organize Seminars with support and collaboration of different Departments- Botany, Zoology, Philosophy, English, etc. in order to ensure active participation of students in cultural and other cocurricular and extracurricular activities for their capacity development.	<p>Seminars organized on the following themes to facilitate participation of students for their capacity development:</p> <ul style="list-style-type: none"> i. College Foundation Day Celebration ii. Inter-college Cultural Competition- 'Tarang'- in the University iii. Seminar on Folk Music iv. Seminar on 'Cultural Significance of River Ganga' v. 'Conservation of Natural Water Resources in Bihar'
3.	Proposal to integrate crosscutting issues relevant to 'Environment and Sustainability' into the Curriculum by celebrating important National/ International Days & events.	<p>Following programmes were organized:</p> <ul style="list-style-type: none"> i. Independence Day- 2018 ii. Teachers day Celebration (Each Dept.) iii. Celebration of Gandhi Jayanti- 2018 iv. Republic Day Celebration v. Science Day Celebration vi. Ambedkar Jayanti vii. Celebration of International Women's Day- 2019 viii. Celebration of "World Environment Day- 2019"
4.	Proposal to organize programmes to inculcate value system in students	<p>The following activities were organized:</p> <ul style="list-style-type: none"> i. Celebration of College Foundation Day ii. Students Induction Program iii. Rehearsal for students-members of the Cultural Committee for University level Tarang Programme.



		iv. Plantation of trees on the Campus on the occasion of World Environment Day-2019.
	Plan to root out 'gender disparity' and 'gender discrimination' from the mind of the students.	The Following Programs were organized: i. 'Creative Session: Rainbow', ii. International Women's Day iii. Debate on 'Girls are girls, Boys are boys.'
	Proposals to introduce accountability in teaching-learning and evaluation through objective mechanism.	The following measures were adopted : i. Preparation & approval of Calendar of Academic activities. ii. Departmental-level Seminars for PG Sem.-I, Internal Tests for C.I.A. iii. Internal Administrative Review iv. Student Satisfaction Survey PG II Sem. (2016-18) for Mentees' Progress. v. Conducting Mid-Sem. Internal Assessment Test for PG Sem.-I students. vi. Feedback of Parents and Alumni & Students (at the Departmental Level) vii. Swachchha Bharat Abhiyan, as part of AECC-1/2, AEC-1, was organized on the Campus)
	Plan to adopt digital technique to ensure regularity and punctuality of members of faculties as well as office staff on the Campus.	Installation of the following devices on the Campus: i. Biometric devices ii. CCTVs installed on the College Campus.

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IQAC Plan of Action & Action-taken Report: 2017- 18

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IQAC Action Plan as per 'resolutions adopted in the meetings' for the Academic Year 2017-18 & Action-taken Report

S.No.	Details of Plan	Action-taken Report/ Implementation
1.	Ensuring implementation of quality and inclusive teaching & learning methods since 2013-14.	College got <i>accredited</i> by the NAAC with 'B' Grade (2.57 CGPA)
	Plan to organize subject-specific seminars.	Seminars were organized on the following themes:
	Plan to obtain and to compile feedback from students and teachers.	Process of obtaining Feedback commenced from the year 2028-19 in a limited way.
	Provision of enhanced security through CCTV to create an enabling atmosphere and to encourage the female students to fearlessly move on the Campus.	Security of the entire Campus through CCTV surveillance, and raised Boundary Walls created a positive impact on enrolment of female students.
	Proposal for the formation of the 'Youth Club' and to facilitate for acquiring 'soft skills'.	Short-term Computer and English Language Certificate courses were introduced for the purpose of skill development of the students; it has improved the competitive edge of the students.
	Plan to introduce vocational and self-financed courses.	Introduction of 12 (twelve) vocational/ self-financed UG & PG Courses.
	To enhance students' Support System through innovations introduced during this academic year; to create a positive impact on the functioning of the institution.	Providing training & facilitating day-to-day 'student-centric' works of the Students' Union Through regular Workshops/ Invited Lectures/ College Seminars/ Celebration of National & International Days & through consultation with faculty members and with members of 'Students' Grievance Cell' & 'Counselling Cell' the IQAC seeks to enhance awareness about Student Support Services.
	Plan to augment infrastructural facilities.	<ol style="list-style-type: none"> 1. Enhancement of infrastructural facilities and increase in the number of classrooms. 2. Provision of Wi-Fi for internet facility for the faculties, staff and the students



	<p>Plan to Sensitize/Promote Research Climate in the institution.</p>	<p>IQAC, in consultation with the Research Promotion Committee of the college, facilitated in the Preparation / Vetting of Research Projects of the teachers before submission to the UGC/ other funding Agency.</p> <p>Three Minor Research Projects have been approved by the UGC during 2017-18 for financial support.</p>
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